

KATWA MUNICIPALITY
P.O- KATWA, DIST- PURBA BARDHAMAN
NATIONAL URBAN HEALTH MISSION

QUOTATION INVITING TENDER NOTICE NO. 03/NUHM/KM of 2022-23.

Sealed Quotation are hereby invited from reliable & bonafied suppliers / Agencies (who have GSTIN) and having credentials for Supply of **Supply of Stationary Items (list of Stationary Items are annexed herewith)** under National Urban Health Mission, Katwa Municipality, which will be received by the undersigned in his office Chamber upto 3.00 p.m. on 20.06.2022 and will be opened at 3.30 p.m. on same date in presence of the Intending Quotationers. Quoted rate shall be INR per piece. Supplier / Agency who will submit his/her quotation must be submitted Self Attested Photocopy of GSTIN certificate, PAN card of the Agency and First page of Bank Account (Containing details of Bank A/C).

Any overwriting or mistake in quotation paper (letter head pad) may liable for rejection the quotation.

The successful quotationer will have to supply the materials within stipulated time from receipt of the supply order, failing which the offer together with the supply order may be treated as cancelled.

Memo No. 124 /KM/NUHM/2022 (11)

Copy forwarded with request to circulation to :-

1. The Additional Mission Director, NHM.
2. The CMOH, Purba Bardhaman.
3. The SDO, Katwa, Purba Bardhaman.
4. The State Nodal Officer, NUHM
5. The Executive officer, Katwa Municipality.
6. The Finance officer, Katwa Municipality.
7. The Nodal Officer, NUHM, Katwa Municipality.
8. IT Co-ordinator - (he is instructed to publish this notification in official website of katwa Municipality)
9. Notice Board, Katwa Municipality.
10. Notice Board Health Wing, UPHC-I & UPHC-II , Katwa Municipality
11. Guard File.




Chairman
Katwa Municipality
Dated 06/06/2022


Chairman
Katwa Municipality

NUHM, Katwa Municipality
List of Stationary Items

SI No	Description of Items	Quantity/Unit	Quoted Rate (Rs.)
1	Air Freshener (odonil)	Each	
2	Alpin (king brand)	Per box	
3	Attendance Register	Per Book	
4	Battery (various size)	each	
5	Battery 1050	Per Piece	
6	Battery 950	Per Piece	
7	Binder Clip (various Size)	per packet	
8	Binding register (foolscap size) best quality	Each no.	
9	Bleaching Powder	Per Kg.	
10	Board File	Per Dozen	
11	Bond paper	each	
12	book binding cover roll	each	
13	Box File	Per Piece	
14	Calculator (Bistec)	Per Piece	
15	Calculator (Small Size Bistek)	Each	
16	Calling Bell (Electronic)	Per Piece	
17	Calling Bell (Ordinary)	Per Piece	
18	Carbolic Acid 100 M.L	Per File	
19	Carbon paper (single side kores)	Per Box	
20	Carbon Paper Double Side	Per Box	
21	Cello Tape 2"	Each	
22	Cello Tape 4"	Each	
23	Channel File	Each	
24	Clip 2", 4" size	Each	
25	Cloth Duster Large Size	Per Piece	
26	Coach Bite	Each	
27	Colin Spray Large Size	Each	
28	Computer Paper with (Three Packet) two carbon	Per Box	
29	Cover File	Per Dozen	
30	Cover File Cloth Binding	Per Dozen	
31	Cup & Dish Set (Best Quality)	Each	
32	Cup & Dish Set (Medium Quality)	Each	
33	Date Stamp	Each	
34	Detergent Powder (Nirma)	Per Kg.	
35	Detol (Quote size)	Each	
36	Digital Clock	each	
37	Doormat (Papose) Best Quality	Per Piece	
38	Dot Pen Both Side	Each	
39	Duplicating Paper	Per ream	
40	Duster (wooden or Plastic)	Per Piece	
41	Electric PL Lamp 27 watt & above	Per Piece	
42	Empty Water Bottle (1 Liter)	Each	
43	Envelop 10"x4"	Per 100	
44	Envelop 12"x6"	Per 100	
45	Envelop 6"x3"	Per 100	
46	Envelop 9"x4"	Per 100	
47	Envelop cloth cover 14"x10"	Per 100	
48	Envelop Cloth cover 16"x12"	Per 100	



NUHM, Katwa Municipality
List of Stationary Items

Sl No	Description of Items	Quantity/Unit	Quoted Rate (Rs.)
49	Eraser	Per Piece	
50	Eveready Torch (Three Cell)	Per Piece	
51	Exam Board	each	
52	Exam Board without clip	each	
53	Exercise book (various size) small & big	Each	
54	Fevi Stick	Per piece	
55	Flap	Per Dozen	
56	Flask	1 Liter	
57	Flat File	Per Dozen	
58	Foam tape (both side)	each	
59	Folder File	Per Dozen	
60	Folio Bag (Foam)	Per Inch	
61	Folio Bag (Leather)	Per Inch	
62	Foolscap paper (Best Quality)	Per quire	
63	Gamaxin Powder	Per Kg.	
64	Gel Pen	Each	
65	Gel Refill	Each	
66	Glass for Drinking Water	Each	
67	Glycerin 200 M.L	Per File	
68	Guard File	Each	
69	Harpick Large Size & spray	Per Piece	
70	Height Measuring Scale	Each	
71	Highlighter pen	each	
72	Jems clip	Per box	
73	Jhool Jharu (Cob web cleaner)	Each	
74	Key Bag	Each	
75	Key Ring	Each	
76	Knife (Medium Size)	Each	
77	Leave Register (100 Pages)	Per Book	
78	Liquid Gum (fevicol)	each	
79	Liquid Hand Wash (Best Quality)	Each	
80	Liquid Mosquito Oil	Per Piece	
81	Liver Arch File	Per Dozen	
82	Lock & Key (Large Size)	Each	
83	Lock & Key (Medium Size)	Each	
84	Lock & Key (Small Size)	Each	
85	Lock Navatal (Large Size)	Each	
86	Lock Navatal (Medium Size)	Each	
87	Log Book 200 Pages	Each	
88	Marker Pen	Each	
89	Marker Pen Ink	Each	
90	Measurement Book	Each	
91	Measuring tape	Each	
92	Medicine Envelop (Large)	Per 100	
93	Medicine Envelop (Medium)	Per 100	
94	Medicine Envelop (Small)	Per 100	
95	Milk	per kg	
96	MOP (Long Handle Floor Washer)	Per Piece	



**NUHM, Katwa Municipality
List of Stationary Items**

Sl No	Description of Items	Quantity/Unit	Quoted Rate (Rs.)
97	Muratic Acid 500 ML.	Per piece	
98	naphthalene	per packet	
99	Note Book (various size)	Each	
100	paper cup (60 ml)	per 100 piece	
101	paper glass	per 100 piece	
102	paper Napkin	per 100 piece	
103	Paper Wastage Basket	Each	
104	Paper Weight	Per Piece	
105	Paper Weight (Best Quality)	Per Dozen	
106	Papers clip (Large Size)	Each	
107	Papers clip (medium size)	Each	
108	Papers clip (Small Size)	Each	
109	Pen (use & Throw)	Each	
110	Pen Jitter	Each	
111	Pencil Battery	Per Piece	
112	Perforator Machine (Big Size)	Per Piece	
113	Phenyl Black (Bengal Chemicals)	Five Liter	
114	Phenyl White (Bengal Chemicals)	Per Liter	
115	Phool Jharu (Baroon)	Per piece	
116	Pin Cushion	Per Piece	
117	Plastic Box	each	
118	Plastic Bucket (various size)	each	
119	Plastic container (Large)	Each	
120	Plastic Container (Medium)	Each	
121	Plastic File (Best Quality)	Each	
122	Plastic Jug	Each	
123	Plastic Mug	each	
124	Plastic Table cover	each	
125	Plastic Tray (medium)	each	
126	Plastic Tub Large size	Each	
127	Punching Machine	Each	
128	Refill Pointed (Green, Blue, Black)	Per Packet	
129	Register (various size)	each	
130	Report Book 500 pages	Each	
131	Room Freshner	Per Piece	
132	Round plastic container (medium)	each	
133	Rubber Band	per 100 Gm	
134	Rubber Stamp	Each	
135	Salai Range 8"	Per piece	
136	Scale (Steel)	Per Piece	
137	Scissors (various size)	each	
138	Scrabber Brash (Medium size)	Each	
139	Sharpener	Per Piece	
140	Single Computer Paper 10x12 (3 packet one Box)	Per Box	
141	Soap	Each	
142	Soap (pouch 20M.L)	Per Piece	
143	Soap Case	Each	
144	Staff attendance register	each	



Memo No:- 124(11)/KM/NUHM/2022 Dated:- 6/06/2022

G.I.T NO :- 02/NUHM/KM of 2022-23

**NUHM, Katwa Municipality
List of Stationary Items**

Sl No	Description of Items	Quantity/Unit	Quoted Rate (Rs.)
145	Stamp pad Ink	Each	
146	Stamp Pad Large Size	Each	
147	Stamp pad Medium Size	Each	
148	Stamp pad small size	Each	
149	Stapler 10 No.	Each	
150	Stapler 24/6	Each	
151	Stapler Pin 10 No.	Each	
152	Stapler pin 24/6	Each	
153	Stock Register	each	
154	Sugar	per kg	
155	Table cloth	Per Meter	
156	Table pen stand (2 pen)	Each	
157	Table pen stand (4 pen)	Each	
158	Tag	Per Bundle	
159	Tar File	Each	
160	Tea	per kg	
161	Tea Pot Large size (Steel)	Each	
162	Tea Pot Medium size (Steel)	Each	
163	Tissue Paper	Per ream	
164	Tools Bag (Standard size)	Per Inch	
165	Towel	Each	
166	Towel (best quality)	Per Piece	
167	Towel (Big Size Special)	Per Piece	
168	Towel (car cover)	Each	
169	Type Carbon (Kores)	Per Box	
170	Unbinding Register (Foolscap size)	Each no.	
171	Vim Powder	Per Kg	
172	Wall Clock (Big Size Ajanta)	Per piece	
173	Wall Clock (Medium Size Ajanta)	Per piece	
174	Waste paper Basket	Each	
175	White Ink	Per Tube	
176	Wooden Rule Pencil	Per Dozen	
177	Writing Pad (10"x6")	Per Book	
178	Xerox Paper (75 GSM) Size A3	Per Ream	
179	Xerox Paper (Copy Power) Size A4	Per Ream	
180	Xerox Paper (Diplomat) size U1	Per Ream	
181	Zipper Bag (various size)	per 100 piece	



(Signature)
Chairman
Katwa Municipality